

**Kent County
LEPC Meeting Minutes**

May 11, 2010

Attendees

Dave Mick	<i>KCDPS</i>	Colin Faulkner	<i>KCDPS</i>
Nicole Vautard	<i>KCDPS</i>	Charlie Boyer	<i>Town of Smyrna</i>
Bob Barrish	<i>Citizen</i>	Jerry Llewellyn	<i>Public Health</i>
Jay Brabson	<i>DNREC</i>	Galen Purcell	<i>DSP-Troop 3</i>
Allen Metheny	<i>Citizen</i>	John Melvin	<i>DAFB Fire</i>
Charles Stevenson	<i>Sussex LEPC</i>	Nancy Wyatt	<i>DEMA</i>
Rodney Carl	<i>Wal-Mart</i>	Bill Betts	<i>DOL-SERC</i>
Barbara Shufelt	<i>ARC</i>		

Doug Poore called the meeting to order at 10:00 am.

The minutes of the January meeting were approved.

Welcome from Doug and introduction of all the attendees.

Current Issues

Dave Mick – DECON – Normal training continues. Special in-house training and inventory pre-race. Stand-by for Vice Presidential visit: 25 responders.

Dave Mick – Tier II Reporting – We have processed 1705 facility submissions. There are 96 facilities that have not started Tier II submissions for the 09 RY. There are 15 facilities that have started Tier II Reports but have not completed them. There are 73 facility submissions that are complete but we have not received paperwork to process them yet.

We have sent out a 1st and 2nd past due notice to facilities that report online and a 1st past due notice to those facilities that report hard copy.

If anyone at the county would like to help me reach out to facilities, please call Shannon Splittorf.

Nancy Wyatt– SERC – The State Emergency Response Commission met March 10 at the DE State Fire School in Dover and 30 people attended. Minutes were approved and Mr. Ralph Baker's retirement was announced after 14 years on the Commission. Committee reports were given and attendees were given a copy of the entire DNREC Emergency Response Summary. Statistics for the fourth quarter 2009 show the DNREC Emergency Response Team (ERT) responded to 74 incidents. This is compared to 70 responses in the 3rd quarter of 2009. The largest number of responses this quarter was from residential heating fuel spills with 18 reported. The next highest number of responses in the 4th quarter 2009 was from spills on waterways and marinas with 12. Transportation incidents accounted for the third highest number of responses with 10 spills and releases from motor vehicle accidents. Of the 10 transportation incidents, 5 involved fuel from the vehicle fuel systems, and 5 incidents involved releases from the material hauled by the vehicle.

Nancy Wyatt– DENS – Several upgrades to the system have been accomplished and there will be a meeting/training for DENS System Administrators and statewide advertising and testing before the end June 2010.

Nancy Wyatt– HMEP Sub Grant – The grant amount was \$154,110.00, same as the previous year, and the LEPC sub-grant amounts were approved by the HMEP Grant Administrator based on the obligation and liquidation of the previously awarded sub-grants. The decision was made to sub-grant HMEP training funds to the Fire School to standardize and streamline the distribution of HMEP HazMat training monies.

Old Business

Dave Mick – Outreach Incentives – Planning continues for Safe Summer Day and The Family Emergency Planning Day.

Dave Mick – FY10 Budget – On track and all necessary paperwork has been completed.

Bob Barrish – Facility Visits – 5 conducted since the last meeting.

- 3 at Pardee Propane
- 1 at Service Energy
- 1 at Shagrin Gas

Pardee and Service Energy have no written plans. Know what they will do but do not have anything in writing. Will revisit them in early to mid summer to review written plans.

Shagrin Gas has written plan in place. Have encouraged them to meet with Chesapeake Station which is near them and to meet with local fire department.

Year to date 7 visits have been conducted. Hope to have 10 done by the end of summer.

Charles Stevenson – Sussex County LEPC – Facility visits continuing. Sussex County 911 day will be Thursday at EOC. LEPC meeting will be held at Fire school due to this.

Dave Mick – Exercise Program –

1. Collapsed Table Top Exercise at Lake Forest School. Initial after action meeting held. Exercise went well. Main issue was managing those that are not victims, and managing parents. Another issue was transportation. There is only one road in and one road out. Relationships between School, Fire, and Law Enforcement was very positive. Technical Rescue team was involved. Need to work on how to get on site better. Will move forward on a larger scale exercise dealing with this scenario.
2. Active Shooter at the Dover Mall was held at 4 am on a Sunday morning. 50 Volunteers participated. Went very well. Law Enforcement, EMS, and Mall Security interaction was good. Scott Bundek volunteered as the shooter. Response from EMS, Tactical EMS, and Dover PD. Utilized Dover PD hostage negotiation team. Communications with Dover Mall and Dover PD was an issue but was overcome with face to face communications. PIO's was not tested so need to try to have exercise where PIO's are the lead focus.

Nancy Wyatt – 2010 Statewide Hazmat Conference – Sponsored by the State Emergency Response Commission (SERC), this annual conference is funded through federal Hazardous Materials Education Planning funds with no cost to the attendees. Approximately 75 registrants attended the Friday evening kick-off dinner and 77/50 attended the Saturday/Sunday training and workshops. The dinner was held at Little Creek Fire Hall and the following two days were at the State Fire School. Workshops and training included Homemade Explosives, Ammonia Response, Highway Cargo Tanks and many sessions on handling and suppressing hazardous material accidents and events. Presenters and trainers were subject matter experts from the area and others who are nationally known for their knowledge and experience. Hands-on training and an exercise were conducted with the full size “Bottoms-up Trailer” that simulated a HazMat incident with a loaded tractor trailer. (Planning for next year’s HazMat Conference is the 2nd weekend in April, 2011).

Dave Mick – 2010 Statewide Hazmat Conference – Well attended with 2 full days of activities. Everyone got something out of it. Planning needs to begin earlier for next years.

New Business

Dave Mick – Technical Rescue – 6 Paramedics attended training last week in Texas. Areas of training were:

- Acoustical Training
- Visual Training
- Navigational Training

John Melving – Reading from Msgt. Vellot – Dover AFB is holding an All Hazard Response Training course from 7-11 of June. It is a medically focused event with break out classes and functional area exercises during the week. Point of distribution of medications, as well as CBRN detection and decontamination issues. The week will be wrapped up with a full scale exercise incorporating all the aspects of the week's training. If anyone is interested in attending please let myself (677-6212) or Mr. Rich Bowman (677-2282) know so we can get seats made available for you.

Program

N/A

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, July 13, 2010.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary